

**PRESIDENCE DE LA REPUBLIQUE
MINISTERE DES MARCHES PUBLICS**



**PRESIDENCY OF THE REPUBLIC
MINISTRY OF PUBLIC CONTRACTS**

**LAUNCH OF THE EXECUTION OF THE BUDGET
FOR THE 2025 FINANCIAL YEAR**

**INNOVATIONS FOR AN OPTIMAL MANAGEMENT OF
PUBLIC CONTRACTS IN 2025**

Presented by:

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PRESENTATION OUTLINE

- 1. INTRODUCTION**
- 2. INNOVATIONS CONTAINED IN THE CIREX**
- 3. CATEGORISATION OF CONSTRUCTION COMPANIES AND
NON-TAX REVENUES OF PUBLIC CONTRACTS**
- 4. AWARD OF CONTRACTS ONLINE**
- 5. CONCLUSION**

1 – INTRODUCTION

The execution of the 2025 budget takes place in a context marked by the continuation of the popularisation of instruments of the public contracts new statutory framework in force since 2018, the implementation of the of the categorisation of enterprises of the Construction sector and the migration to the exclusive award of public contracts electronically.

In this regard, during the last financial years, MINMAP has organised training seminars for some stakeholders for a proper mastery and an harmonised understanding of the new regulations.

The purpose of this presentation is to get stakeholders of the public contracts system acquainted with: (i) the main innovations in the CIREX 2025, (ii) new regulatory provisions on the categorisation of the Construction sector enterprises and the (iii) schedule set by the Authority in charge of Public Contracts for the award of public contracts electronically.

2 – INNOVATIONS CONTAINED IN THE CIREX

MODALITIES FOR THE AWARD OF CONTRACTS IN A REGIONAL AND LOCAL AUTHORITY THAT DOES NOT HAVE A TENDERS BOARD (Point 256)

- ☐ The Regional and Local Authority does not have a Tenders Board
- ☐ The existing Tenders board is suspended
- ☐ The Chief Executive has been granted the authorisation to have the RLA contracts awarded by the Regional or Divisional Tenders Board.

The Governor or the Senior Divisional Officer conducts the contracting process up to the signing and publication of the award communiqué and decision. He is competent for possible petitions from bidders.

The Chief Executive of the RLA signs the Jobbing Order or the contract within fifteen (15) working days. He notifies the contract to the contractor within five (5) working days of the date of signature ;

The Financial Controller competent for the legal commitment is the one assigned to the relevant RLA.

2 – INNOVATIONS CONTAINED IN THE CIREX

VOTE HOLDERS OF THE OPERATING EXPENDITURE OF TENDERS BOARDS (Point 258)

The delegated vote holders for the operating expenditure of Tenders Boards and Control Boards shall be:

- ☐ The Chairperson as regards the Internal Tenders Boards and Central Contracts Control Boards;
- ☐ The Governors and Senior Divisional Officers with respect to the Regional and Divisional Tenders Boards respectively.

2 – INNOVATIONS CONTAINED IN THE CIREX

PAYMENT OF BILLS AND DETAILED ACCOUNTS OF SERVICE PROVIDERS SUSPENDED FROM BIDDING (Point 261)

Natural or legal persons suspended from bidding for public contracts remain ineligible for public procurement.

However, the Certificate of Non Exclusion (ARMP) shall not be required for the payment of bills and detailed accounts of such persons for administrative purchase orders, jobbing orders or contracts awarded before the ban.

2 – INNOVATIONS CONTAINED IN THE CIREX

REGULARISING ADMINISTRATIVE ORDERS THROUGH ADDITIONAL CLAUSES

Service orders relating to the modification of the initial contract clauses should be systematically regularised through a contract amendment.

CONSEQUENTLY,

- ⇒ The acceptance committee or the follow-up and validation committee shall verify that the said service orders have been regularised through contract amendment. *(see. sheet No. DBS-01 : Contracts and jobbing orders- Annexes 1 and 2 -CIREX)*
- ⇒ Any adjustment of quantities or the consistency of the services that are the subject of a contract must systematically be done through an amendment (prior to the provisional acceptance of services). *(see. Point 276 - CIREX)*
- ⇒ With regard to the processing of penalties for delay, the Project Owner shall attach to the payment documents, the addendum relating to the regularisation of the administrative orders for the extension of the initial contract deadline, suspension or resumption of services as the case may be *(see. No. DBS-02 : Penalties for delay - Annexes 1 and 2 - CIREX)*

2 – INNOVATIONS CONTAINED IN THE CIREX

MUTUAL AGREEMENT AUTHORISATION BEING NULL AND VOID OR FORECLOSED

(Points 283 and 285)

Authorisation for mutual agreement being null and void *(Point 283)*

For contracts subject to the call for tenders procedure, the Project Owner or Delegated Project Owner should first put an end to the competitive bidding procedure, before applying for the mutual agreement authorisation, under pain of this authorisation becoming null and void, in case it may be obtained.

Foreclosure of the authorisation for mutual agreement *(Point 285)*

The relevant Tenders Boards shall systematically reject any mutual agreement contract file for which the authorisation is foreclosed. However, this measure shall not apply to jointly financed projects.

2 – INNOVATIONS CONTAINED IN THE CIREX

DEADLINE FOR THE RECEIPT OF REQUESTS FOR EXCEPTIONAL PROCEDURES AUTHORISATIONS (Points 287 and 303)

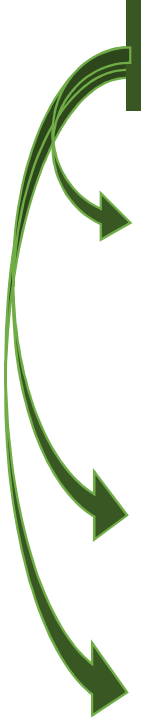
Requests for authorisations for exceptional procedures must reach the Authority in charge of public contracts latest on :

15 August 2025, for requests for mutual agreement authorisations for annual contracts (*Point 287*)

15 October 2025, for requests for authorisations to carry out works through direct labour (*Point 303*)

3 – CATEGORISATION OF CONSTRUCTION COMPANIES AND NON-TAX REVENUES FROM PUBLIC CONTRACTS

EXEMPTIONS GRANTED TO CATEGORISED COMPANIES




The categorisation certificate issued by the Minister in charge of Public Contracts or by his duly authorised representative, exempts categorised bidders from producing in their technical files, **supporting documents relating to turnover, references, own minimum technical and logistics, permanent personnel and the location of the Head office.**

In case of restricted consultation, **the certified true copy of the categorisation certificate serves as prequalification of the bidders concerned.**

Within the framework of contracts following the mutual agreement procedure (109 (b) and 109 (c)) of the Public Contracts Code, **Project Owners and Delegated Project are advised to consult in priority service providers contained in the card-index of categorised companies.**

3 – CATEGORISATION OF CONSTRUCTION COMPANIES AND NON-TAX REVENUES FROM PUBLIC CONTRACTS



NON-TAX REVENUES FROM THE PUBLIC CONTRACTS SECTOR
(Section twenty-nine of Law No.2024/013 of 23/12/2024 relating to the Finance Law of the Republic of Cameroon for the 2025 Financial Year)

Fees for the review of applications for categorisation ;

Fees for obtaining electronic certificates as part of the online public procurement process;

Fees for examining applications for the lifting of bans concerning public procurement stakeholders;

Fees for the review of complaints filed by public procurement bidders

3 – CATEGORISATION OF BUILDING AND PUBLIC WORKS COMPANIES AND NON-TAX REVENUES OF PUBLIC CONTRACTS

FEES FOR THE REVIEW OF APPLICATIONS FOR CATEGORISATION

Companies and natural persons governed by Cameroonian law involved in the Construction sector are required to the prior production of a categorisation certificate issued by the Authority in charge of Public Contracts.

The categorisation certificate is issued after the concerned companies present a file containing the payment of non refundable fee to the Public Treasury according to the categories specified in the Call for Categorisation File (DAC) :

- Category A : CFAF 300 000**
- Category B : CFAF 200 000**
- Category C : CFAF 100 000**
- Category D : CFAF 50 000**
- Category E : CFAF 25 000**

3 – CATEGORISATION OF CONSTRUCTION COMPANIES AND NON-TAX REVENUES OF PUBLIC CONTRACTS

FEES TO OBTAIN ELECTRONIC CERTIFICATES

Obtaining an Electronic Certificate issued by the relevant Local Registration Officer is a prerequisite for the transactional use of the COLEPS (Cameroon Online E-Procurement System) digital platform for public contracts.

The issuance of the electronic certificate is subject to the payment of yearly fees set at one hundred thousand (100 000) CFAF.

3 – CATEGORISATION OF CONSTRUCTION COMPANIES AND NON-TAX REVENUES FROM PUBLIC CONTRACTS

FEES FOR EXAMINING APPLICATIONS FOR THE LIFTING OF BANS CONCERNING PUBLIC PROCUREMENT STAKEHOLDERS

Any service provider banned from public procurement under the conditions provided for by the Public Contracts Code wishing to resume activities must submit an application for examining the lifting of the ban to the Authority in charge of Public Contracts.

The application referred to above is subject to the payment of a non-refundable review fees set at 2% of the estimated amount of the contract to which the suspension was applied and capped at CFAF 1 000 000.

3 – CATEGORISATION OF CONSTRUCTION COMPANIES AND NON-TAX REVENUES FROM PUBLIC CONTRACTS

FEES FOR CONSIDERATION OF PETITIONS FILED BY PUBLIC PROCUREMENT BIDDERS

Any public procurement bidder who feels aggrieved at any phase of the public contracts process may lodge a petition before the Petitions Review Committee (CER), subject to the payment of the relevant non-refundable fee.

The appeal referred to above shall be subject to payment of a non-refundable fee amounting to 1 % of the estimated amount of the disputed contract and capped at CFAF 500 000.

4 – AWARD OF PUBLIC CONTRACTS ONLINE

REGULATORY PROVISIONS RELATING TO ONLINE AWARD OF PUBLIC CONTRACTS

Article 13 of Decree No.2018/0001/PM of 5 January 2018 :

« After the period of 5 years, the publication of documents on the award and execution of public contracts on the dematerialisation platform shall become mandatory for Project Owners and Delegated Project Owners »

Article 34 of Decree No.2018/0002/PM of 5 January 2018 :

« Dematerialised and physical procedures shall exist side by side until the effective establishment of a dematerialisation system likely to be used exclusively »

4 – AWARD OF PUBLIC CONTRACTS ONLINE

SCHEDULE FOR THE MIGRATION TO THE EXCLUSIVE AWARD OF PUBLIC CONTRACTS ELECTRONICALLY

« The Project Owners and Delegated Project Owners as well as Contracting Authorities are, with effect from the 2025 financial year, bound to publish all the documents relating to the award of contracts on the “Cameroon Online E-Procurement System” platform, abbreviated to “COLEPS”, without prejudice to the rules of publicity laid down in the Public Contracts Code, notably the obligation to publish in the Public Contracts Journal (JDM).. »

(Article 2 (1) of Order No.0333/A/MINMAP/CAB of 27 December 2024)

From the beginning of the 2025 financial year:

1. all Ministries;
2. all Regional Devolved Services;
3. all Regional Assemblies;
4. all Public Independent Conciliators;
5. all Divisional Devolved Services in the Chief-towns of Regions;
6. all City Councils;
7. all Sub-Divisional Councils in the Chief-towns of Regions;

From the beginning of the 2025 financial year :

8. all State Universities;
9. the Small and Medium-sized Enterprises Promotion Agency;
10. the Public Contracts Regulatory Agency;
11. the Electricity Sector Regulatory Agency;
12. the Standards and Quality Agency;
13. the National Civic Service Agency for Participation in Development;
14. the Radiological Safety and Nuclear Security Authority;

4 – AWARD OF PUBLIC CONTRACTS ONLINE

SCHEDULE FOR THE MIGRATION TO THE EXCLUSIVE AWARD OF PUBLIC CONTRACTS ELECTRONICALLY

From the beginning of the 2025 financial year :

- 15. the National Agency for Information and Communication Technologies;
- 16. the National Civil Status Registration Office;
- 17. the Autonomous Sinking Fund;
- 18. the Cameroon Civil Aviation Authority;
- 19. the Cameroon Radio and Television;
- 20. the National Centre for Studies and Experimentation in Agricultural Mechanisation;
- 21. the Support Council for the Realisation of Partnership Contracts;
- 22. the National Advanced School of Posts, Telecommunications and Information and Communication Technologies;
- 23. the National Advanced School of Public Works;

From the beginning of the 2025 financial year :

- 24. the Cocoa and Coffee Sectors Development Fund;
- 25. the Road Fund;
- 26. the Special Council Support Fund for Mutual Assistance;
- 27. the Yaounde General Hospital;
- 28. the Yaounde Gynaeco-Obstetric and Paediatric Hospital;
- 29. the Institute of Agricultural Research for Development;
- 30. the National Institute of Cartography;
- 31. the National Institute of Statistics;
- 32. the Local Materials Promotion Authority;
- 33. the Conference Centre;

4 – AWARD OF PUBLIC CONTRACTS ONLINE

SCHEDULE FOR THE MIGRATION TO THE EXCLUSIVE AWARD OF PUBLIC CONTRACTS ELECTRONICALLY

From the beginning of the 2026 financial year :

- ☐ all Senior Divisional Offices;
- ☐ all Public Establishments and Bodies;
- ☐ all Projects;
- ☐ all Programmes.

From the beginning of the 2027 financial year :

- ☐ all Project Owners and Delegated Project Owners as well as Contracting Authorities.

N.B. : The Project Owners and Delegated Project Owners as well as Contracting Authorities of the government services not referred to by the provisions of Article 3 (a and b) above may, during the 2025 and 2026 financial years, use the COLEPS platform to award their public contracts online.

5 – CONCLUSION

At the end of this exposé, there is great hope that the mastery by the various stakeholders of the innovations contained in the CIREX 2025, the new legal provisions on the categorisation of Building and Public Works Companies and the migration to the exclusive award of public contracts electronically that have just been presented will contribute to an optimal management of public contracts during this financial year.

However, as part of the statutory duty of ensuring the proper functioning of the public contracts system, like in the past, MINMAP will continue supporting stakeholders so that the award and execution of public contracts are optimal during the 2025 financial year through the five (5) main performance pillars below:

H1

- 1) Finalising and signing all Public Contracts Code implementing instruments;*
- 2) Continuing the professionalisation of Public Contracts sector stakeholders;*
- 3) Supporting stakeholders in the dematerialisation of Public Contracts procedures;*
- 4) Stepping up the control of the award and execution of Public Contracts;*
- 5) Increased sanctioning of vitiated procedures and stakeholders found guilty of malpractices.*



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